

# Corporate Services



7 December 2021

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]

## **YOUR OFFICIAL INFORMATION ACT (1982) REQUEST HBDHB REF: OIA2021144**

I refer to your Official Information Act requests dated 4 November 2021 where you requested information from Hawke's Bay District Health Board (HBDHB). I have compiled these three requests into one request with your questions and HBDHB's response provided below:

***“with regards to Pharmacy Assistants, Trainee Pharmacy Technicians, Pharmacy Technicians, Intern Pharmacists, and Pharmacists. Could you please provide the following information:***

- ***The actual number of Pharmacists – i.e. headcount and FTE***

The hospital pharmacy department employs 15 (12.70 FTE) Pharmacists, one (1.0 FTE) Intern Pharmacist and one (1.0 FTE) Hospital Pharmacy Manager.

The hospital pharmacy department also employs 15 (11.60 FTE) Clinical Pharmacist Facilitators and ten (0.00 FTE due to being employed on casual contracts and therefore no FTE assigned).

Pharmacist vaccinators are hired by the DHB to help with COVID-19 vaccinations at community-led clinics.

- ***The actual number of Pharmacy Technicians – i.e. headcount and FTE***

The hospital pharmacy department employs 13 (9.74 FTE) technicians of which 12 are permanent and one is a locum/casual. There are also two (2.00 FTE) technician trainees.

- ***The actual number of Pharmacy Assistants – i.e. headcount and FTE***

The hospital pharmacy department employs six (2.80 FTE) assistants, two of which are permanent staff members, one is fixed term and three are casuals.

- ***The number of resignations and pending resignations since 4 November 2020 broken down into pharmacists, pharmacy technicians and pharmacy assistants.***

Since 4 November 2020 in the hospital pharmacy department there have been six (6.00 FTE) Pharmacists resign. However, one has returned into a 0.2 FTE role.

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## **C H I E F   E X E C U T I V E ' S   O F F I C E**

Hawke's Bay District Health Board

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Corporate Office, Cnr Omahu Road and McLeod Street, Private Bag 9014, Hastings 4156, New Zealand

Since 4 November 2020 four (3.10 FTE) Technicians resigned and two have since returned - one at the same FTE and one at reduced FTE.

During the same period, one (0.20 FTE) pharmacy assistant resigned. From other areas outside the hospital, but employed by the DHB, there was one (0.60 FTE) Clinical Pharmacist Facilitator who resigned and two (0.00 FTE) Vaccinator Pharmacists that resigned.

There are no current pending resignations.

**with regards to Pharmacy Assistants, Trainee Pharmacy Technicians, Pharmacy Technicians, Intern Pharmacists, and Pharmacists. Could you please provide the following information:**

- **The number of staff hired in the above positions since 1 November 2020 i.e. headcount and FTE.**
- **How many years of experience in the same or substantially similar role of each new hire**
- **Where they started on the salary scale?**

Please see Table 1 below for staff hired (headcount and FTE), years of experience in same or similar role and their salary scale.

Table 1

Staff Type	Count	FTE	Step started on	Experience	
Pharmacists	6	4.70	Step 3 = 1 (1.00) Step 4 = 1 (1.00) Step 5 = 2 (2.00) Step 8 = 1 (0.20) Step 12 = 1 (0.50)	1-2 years 1-2 years 3+ years 5+ years 10+ years	Note 1 (1.00 FTE) have since resigned these positions.
Technicians	4	2.93	Step 2 = 1 (1.00) Step 3 = 2 (1.13) Step 4 = 1 (0.80)	3+ yrs 3+ yrs 5+ yrs	Note 1 (1.00 FTE) has since resigned their position.
Technician Trainee	0	0.00		N/A	
Intern	1	1.00	Step 1 = 1 (1.00)	N/A	
Assistants	2	2.00	Step 2 = 1 (1.00) Step 3 = 1 (1.00)	N/A	
Clinical Pharmacist Facilitators	6	3.60	Step 3 = 2 (2.0) Step 5 = 1 (1.0) Step 2 CPF TL = 2 (0.4) Step 3 = 1 (0.8)	5 years 15 years 10 years 7 years	Note 1 (1.00 IEA) now moved to CPF step 3
Vaccinator – Pharmacist	12	0.00	Step 12 = 12 (0.00)	N/A	

**with regards to Pharmacy Assistants, Trainee Pharmacy Technicians, Pharmacy Technicians, Intern Pharmacists, and Pharmacists. Could you please provide the following information:**

- **The number of pharmacist prescribers employed at the DHB**

There are no pharmacy prescribers at the hospital pharmacy department but there are four prescribers in the Clinical Pharmacist Facilitator team who are employed by the DHB.

- ***The number of pharmacy technicians who hold PACT or a level 6 qualification***

In the hospital pharmacy department there are four PACTs and there are currently other staff members who are working towards a Level 6 qualification.

- ***The number of merit applications broken down into pharmacists, pharmacy technicians, and pharmacy assistants at your DHB***

There are no official merit applications in the hospital pharmacy department at present.

- ***The number of successful merit applications broken down into pharmacists, pharmacy technicians, and pharmacy assistants at your DHB***

Not applicable as above.

Hawke's Bay DHB does not hold staff information for community pharmacies. Clinical pharmacist facilitator (CPF) teams are employed by the DHB but work in GP practices. Clinical Pharmacist Facilitator staff are included in the numbers for this response.

I trust this information meets your needs. If you would like any further information or clarification please phone me. If you are not satisfied with this response you may contact the Office of the Ombudsman, phone 0800 802 602.

Please note that this response, or an edited version of this response, may be published on the Hawke's Bay DHB website after your receipt of this response.

Yours sincerely



Chris Ash  
Chief Operating Officer

cc: *Ministry of Health via email: SectorOIAs@moh.govt.nz  
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