

7 April 2021

(name and contact details redacted)

Dear (name redacted)

YOUR OFFICIAL INFORMATION ACT (1982) REQUEST HBDHB REF: OIA2021032

I refer to your Official Information Act request dated 30 March 2021 where you requested information from Hawke's Bay District Health Board (HBDHB). Your questions and HBDHB's response is provided below:

Please supply the following information under the Official Information Act (OIA):

1. Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982?

Yes, HBDHB has a policy, OPM117 Official Information Act Requests, which sets out for staff how the DHB responds to Official Information Act requests.

2. If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?

Refer to the attached policy, page 4, which outlines HBDHB's approach regarding charging for official information. Please note this policy is currently under review.

3. If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?

Not applicable, refer to the response provided to question 2 above.

In the 12 months from 01 January 2020 to December 31, 2020:

4. How many requests for information under the Official Information Act did your organisation receive?

For the 2020 year HBDHB responded to 166 OIA requests.

5. Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?

Nil.

6. In how many of these, did the requestor pay the required charge for supplying of information?

Not applicable, refer to the response provided to question 5 above.

7. In total, how much did your organisation receive in payments for supplying information under the OIA?

Not applicable, refer to the response provided to question 5 above.

8. What were the largest 10 amounts paid by requestors in charges for fulfilling OIA requests?

Not applicable, refer to the response provided to question 5 above.

I trust this information meets your needs. If you would like any further information or clarification please phone me. If you are not satisfied with this response you may contact the Office of the Ombudsman, phone 0800 802 602.

Please note that this response, or an edited version of this response, may be published on the Hawke's Bay DHB website after your receipt of this response.

Yours sincerely

Anna Kirk
Executive Director Communications

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