

5 February 2021

(name and contact details redacted)

Dear (name redacted)

YOUR OFFICIAL INFORMATION ACT (1982) REQUEST HBDHB REF: OIA2020162

I refer to your Official Information Act request dated 14 December 2020 where you requested information from Hawke's Bay District Health Board (Hawke's Bay DHB). Your questions and the DHB's response is provided below:

1. ***Do you have a privacy officer and at what level of DHB leadership do they sit?***

Yes, Hawke's Bay DHB has a privacy officer; they are a tier three employee (ie T1 – CEO; T2 Executive Director; T3 – Service Manager/General Manager (SM/GM); T4 SM/GM reports).

2. ***Do you have a chief data officer and if so, what is their responsibility in the organisation?***

The responsibilities of our Executive Director Digital Enablement include the role and responsibilities typically assigned to a chief data officer including:

Strategic planning: IS digital Health strategy and associated solution roadmaps; data governance; best practice and benchmarking; integration and interoperability; regional and national solutions; mutually beneficial strategic partnerships.

Operational programmes of work: linked to the regional clinical services plan and Hawke's Bay health strategy; prioritisation by IS Governance Group, agile and clinically-led with appropriate risk mitigations.

Business intelligence: delivery of real-time action orientated information; integrated view customised flexible and self- service reporting.

Service improvement: optimising workflow and resourcing; service redesign; measurable outcomes.

Delivery and support teams: Networks, infrastructure, security, service hub, applications, business change and training, clinical coders.

Security: system monitoring, vulnerability assessments, proactive audits and recommendations, incident reviews

3. How do you gain patient consent for data sharing - ie via a consent form? (please provide a copy of the form or statement that explains how patient data is shared)

Requests for sharing of patient data (medical records) requires completion of the attached form – Request for Access to Personal Information. In addition general practice provides a Shared Electronic Health Record Opt Off form for people who do not wish their general practice health record to be shared with other health professionals refer: <http://ourhealthhb.nz/connect-with-us/shared-electronic-health-record-opt-off-form/>, further information regarding the primary care ‘Share for better health care’ programme is attached.

4. For what purposes are you sharing patient identifiable health information within the DHB?

- **Clinical care** – This is part of the clinical pathway ie the process around progressing diagnosis. The DHB follow principle three of the Privacy Act 2020 regarding principles of data collection from individuals.
- **Analytics** – This is de-identified (audits etc)
- **Quality improvement** - This is de-identified.
- **Planning** – N/A – aggregate data only is used for planning purposes.
- **Research** – Dependent on the nature of the research project consent is built into research protocol and is part of both ethics approval and locality approval. The information for report purposes is de-identified.

5. Do you share patient identifiable information outside of the DHB and if so, with what other entities? ie other DHBs, PHOs, GPs, NGOs, social services. If so, what agreements do you have in place to support this?

Hawke’s Bay DHB share patient identifiable information with other health organisations including the Ministry of Health, other DHBs, Health Hawke’s Bay (PHO), and GPs following the relevant national frameworks and standards including the Health Information Privacy Code, Health Information Governance Guidelines and Health Information Security Framework.

6. Do you share any personal data directly with patients? (appointment and discharge letters/ emails to patients should not be included in this definition of ‘sharing personal data’). If yes, what data do you share and via what method?

Clinical teams will share diagnosis and other relevant clinical information with patients; this may be in verbal and/or written form, for example via Manage My Health. Sharing this information is done following the requirements of the Health Information Privacy Code and Health Information Security framework.

7. Do you plan to let consumers access and contribute to their own health information online, via something like a patient portal, in the future?. If so: when do you plan to implement and what info will be shared first?

A key goal of the DHB’s Clinical Services Plan is to embed person and whānau-centred care. Accordingly, we are gradually introducing consumer self-service capabilities, for example have delivered check-in kiosks to enable consumers to check in for an appointment and update their contact information without requiring assistance. In many cases, health information the DHB provides to the patient’s GP is accessible online through the GP’s patient portal (e.g. ManageMyHealth).

Hawke's Bay DHB is in the process of laying foundations to support even greater consumer access including introducing consumer-centric service design and modernising our hospital systems to improve interoperability and enable patients to provide, access and manage their information online.

8. How does your organisation govern data sharing?

As part of Hawke's Bay DHB's Digital Enablement Governance function, it has established a Data Governance and Management group, which includes the PHO, to encourage and facilitate data standardisation efforts and data sharing across our health eco system.

I trust this information meets your needs. If you would like any further information or clarification please phone me. If you are not satisfied with this response you may contact the Office of the Ombudsman, phone 0800 802 602.

Please note that this response, or an edited version of this response, may be published on the Hawke's Bay DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Anne Speden', with a long horizontal flourish extending to the right.

Anne Speden
Executive Director Digital Enablement
TE PUNI

cc: Ministry of Health via email: SectorOIAs@moh.govt.nz
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